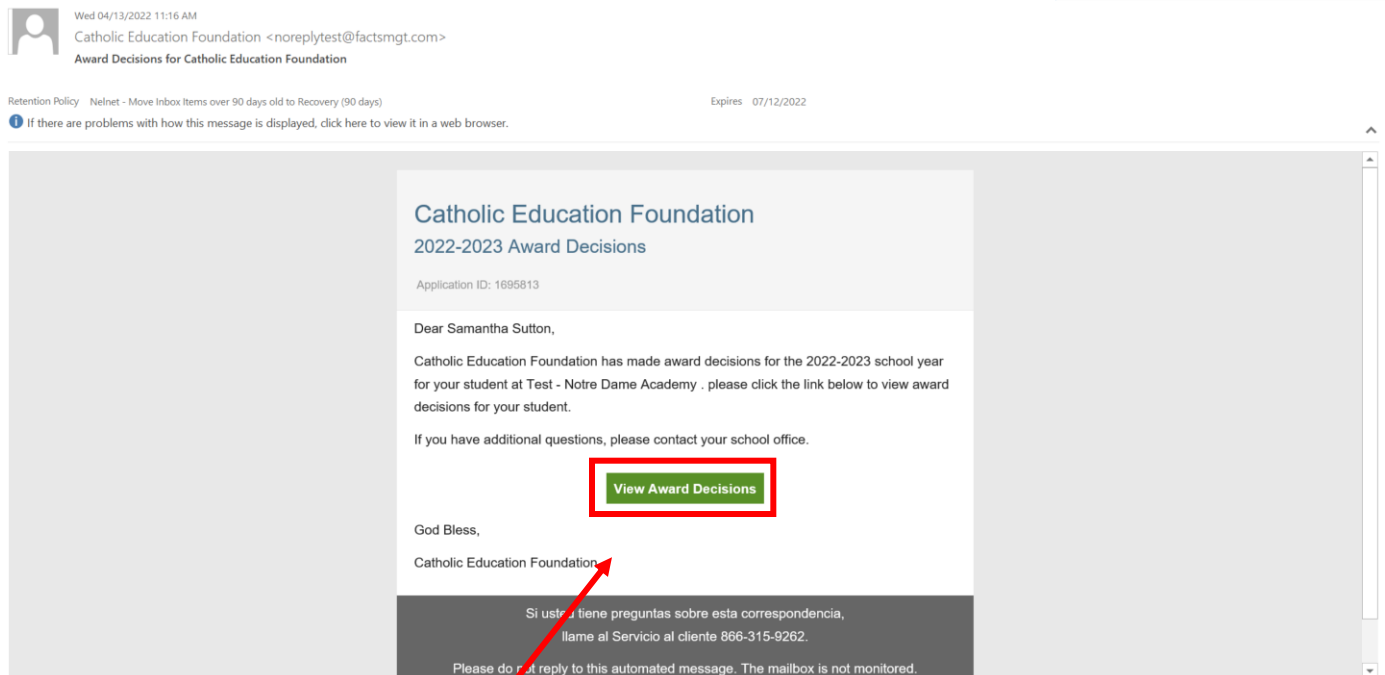


## Viewing and Accepting Awards through FACTS

1. Once an award decision has been made, an email notification will be sent from FACTS Management to the email address on your tuition assistance application. The email address will be from ([noreply@factsmgt.com](mailto:noreply@factsmgt.com)) so please check your spam if you cannot locate the email.



2. Click the **View Award Decision** within the body of the email.
3. Once you click the **View Award Decision** button, it will bring you to FACTS' sign in page.



Es Español Customer Service

### Sign In

**Sign In**  
All fields are required

Username or E-mail

Password

**Sign In** [Forgot Username / Password](#)

If you need assistance logging in, you may also call FACTS Parent Help Line at 866.315.9262

v3.6.170

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4. Please enter your FACTS login credentials to view the award decision; you may click the **Forgot Username/Password** button if you do not remember your login.

- Once you have signed in, each student's awards message will display, one student's message at a time.

Home My Profile Financial Accounts Signed in as Samantha

## Award Message

Catholic Education Foundation

April 13, 2022  
Dear Sutton family,

We are pleased to inform you of your student's Catholic elementary school tuition assistance award for the upcoming 2022-2023 school year! This award combines all of the resources from the Catholic Education Foundation, the Archdiocese of Louisville, the parish/school that you have chosen, and any other special programs that partner with us.

Here are the details of your student's award:

Student(s) Name: Sally Sutton

School: Test - Notre Dame Academy

AWARD NAME	AWARD AMOUNT
CEF R1	\$1,380
Archdiocesan Voucher R1	\$440
<b>Total Award</b>	<b>\$1,820</b>

If you decide to enroll at another Catholic elementary school in the Archdiocese of Louisville, please contact us at (502) 585-2747 to arrange for your tuition assistance at the new location.

If you have any questions about your tuition assistance award, please contact your school office.

May God bless you and your family always,

Richard A. Lechleiter, President  
Catholic Education Foundation

**Accept Decline**

Comments

This information is for one student, Sally Sutton.  
Each student's awards will be displayed separately.

- Click Accept or Decline. If you have questions about whether to accept or decline your award, please contact your school office. If you are not sure, it is recommended to accept the award.

- If you **decline** the award, you will have to tell us why.

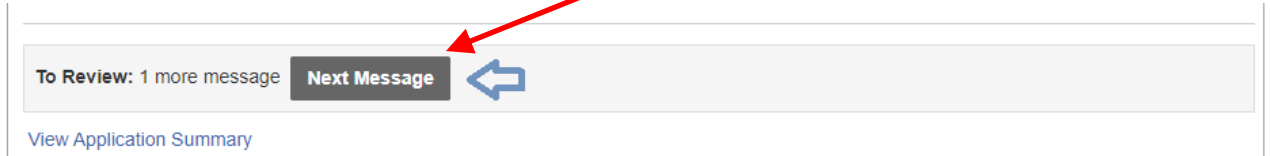
Decline


Comments

Moving out of state

[View Application Summary](#)

- 8. Important -- If you have more than one child receiving awards, click next message to see the next student's award.**



To Review: 1 more message **Next Message** 

[View Application Summary](#)

9. This process will continue until ALL awarded student messages have been accepted or declined.
10. When all the student awards have been viewed, the FACTS System will bring you back to your ***Application Summary Screen***.



## Application Summary

Application Status:  
**COMPLETE**

Application ID: 1695813  
2022-2023

Congrats! Your application is now complete. Thank you.

### Awards

Sally Sutton

✓ \$1,820 from Catholic Education Foundation to attend Test - Notre Dame Academy

Accepted

Shawn Sutton

✓ \$1,820 from Catholic Education Foundation to attend Test - Notre Dame Academy

Accepted

### Institution Status

INSTITUTION	STATUS
Test - Notre Dame Academy Sally Sutton Shawn Sutton	Complete
Catholic Education Foundation Sally Sutton Shawn Sutton	Complete

[View Form](#)