



FACTS management will be processing the 2017/2018 tuition assistance applications for the Catholic Education Foundation, the Archdiocese of Louisville and our funding partners. **New this year, you MUST apply online.** The Catholic Education Foundation will be conducting workshops to help you complete the online FACTS application. You will not need to pre-register for the workshop and will only need to attend one of the following:

***Dates and locations for FACTS Workshops:***

• February 20, 2017	St. Joseph, Bardstown	Computer Lab	6:00 p.m.
• February 20, 2017	St. Andrew (in Spanish/English)	Parish Life Center	6:00 p.m.
• February 22, 2017	St. Raphael	Media Center	6:00 p.m.
• February 23, 2017	St. Edward (in Spanish/English)	Media Center	6:00 p.m.
• February 27, 2017	St. Rita (in Spanish/English)	Computer Lab	5:00 p.m.
• February 28, 2017	St. Stephen Martyr	Computer Lab	6:00 p.m.
• February 28, 2017	St. Martha	Computer Lab	6:00 p.m.
• March 4, 2017	St. Rita (in Spanish/English)	Computer Lab	10:00 a.m.

***What You Will Need to Bring:***

- Copy of your 2016 IRS Federal Form 1040, 1040A or 1040-EZ U.S. Individual Income Tax Return. If applicant and co-applicant file separately, we require both tax returns.
- Copies of all 2016 year W-2 Wage and Tax Statements for both the applicant and co-applicant.
- Copies of all supporting tax documents if you have business income/loss from any of the following:
  - Business – send Schedule C or S-EZ and Form 4562 Depreciation and Amortization
  - Farm – send Schedule F and Form 4562 Depreciation and Amortization
  - Rental Property – send Schedule E (page 1)
  - S-Corporation – send Schedule E (page 2), Form 1120S (5 pages), Schedule K-1 and Form 8825
  - Partnership – send Schedule E (page 2), Form 1065 (5 pages), Schedule K-1 and Form 8825
  - Estates and Trusts – send Schedule E (page 2), Form 1041 and Schedule K-1
- Copies of **all** supporting documentation for household Non-Taxable Income such as: Social Security Income, Welfare, Child Support, Food Stamps, Workers' Compensation, and Temporary Assistance for Needy Families (TANF). If you do not file a tax return, you are required to provide documentation of all income received.
- \$25 application fee

For any questions, please call the Catholic Education Foundation at (502) 585-2747.